

HOMELESS HOUSING AND ASSISTANCE CORPORATION

A RESOLUTION OF THE HOMELESS HOUSING AND ASSISTANCE CORPORATION APPROVING THE ANNUAL INDEPENDENT AUDIT, ANNUAL REPORT, INVESTMENT GUIDELINES, INVESTMENT REPORT, PROCUREMENT GUIDELINES AND REPORT ON PROCUREMENT CONTRACTS AND SUBMISSION THEREOF

WHEREAS, Section 45-c of the Private Housing Finance Law created and established the Homeless Housing and Assistance Corporation ("Corporation"); and

WHEREAS, Public Authorities Law (PAL) §§ 2802 and 2800, respectively, require that the Corporation prepare an annual independent audit ("Audit") of the finances of the Corporation and an annual report ("Annual Report") of the operations and finances of the Corporation and that same be approved by the Corporation; and

WHEREAS, PAL §§ 2800 & 2802 further require that the Audit and Annual Report be submitted to the Governor, Chairman and Ranking Minority Member of the Assembly Ways and Means Committee, each Chair and Ranking Member of the Senate and Assembly Committees on Corporations, Authorities and Commissions, the Office of the State Comptroller ("OSC"), and the Authorities Budget Office ("ABO"); and

WHEREAS, PAL § 2925 requires that the Corporation adopt by resolution comprehensive investment guidelines ("Investment Guidelines"), which detail the Corporation's operative policy and instructions to officers and staff regarding the investing, monitoring and reporting of funds of the Corporation and that same be annually reviewed and approved by the Members of Corporation; and

WHEREAS, PAL § 2879 requires that the Corporation adopt by resolution comprehensive procurement guidelines ("Procurement Guidelines"), which detail the Corporation's operative policy and instructions regarding the use, awarding, monitoring and reporting of procurement contracts and that same be annually reviewed and approved by the Corporation; and

WHEREAS, PAL §§ 2925 & 2879, respectively, further require that the Corporation annually prepare and approve an Investment Report and a Report on Procurement Contracts, both of which may be a part of any other annual report the Corporation is required to make, and that such reports be submitted to the Division of the Budget and copies thereof provided to the Department of Audit and Control, the Department of Economic Development, the Senate Finance Committee and the Assembly Ways and Means Committee;

NOW, THEREFORE BE IT

RESOLVED, by the Members of the Corporation, as follows:

HOMELESS HOUSING AND ASSISTANCE CORPORATION

Section 1. Members of the Corporation have reviewed and hereby approve the Audit prepared by EFPR Group and Annual Report for the 2024-25 Fiscal Year, Investment Guidelines, Annual Investment Report with Schedule of Investments, Procurement Guidelines, and Report on Procurement Contracts, annexed hereto, including all referenced attachments.

Section 2. The President, Vice President, or other officer of the Corporation designated by either, shall submit the Annual Report and Audit to the Governor, Chairman and Ranking Minority Member of the Assembly Ways and Means Committee, each Chair and Ranking Member of the Senate and Assembly Committees on Corporations, Authorities and Commissions, OSC, the ABO, and any other entity as required by law.

Section 3. The President, Vice President, or other officer of the Corporation designated by either, shall submit, as part of the Annual Report, the Investment Guidelines, Investment Report with Schedule of Investments, Procurement Guidelines and Report on Procurement Contracts to the ABO, Division of the Budget and copies thereof to the Department of Audit and Control, Department of Economic Development, the Senate Finance Committee, the Assembly Ways and Means Committee, and any other entity as required by law.

Section 4. This resolution shall take effect immediately.

Homeless Housing and Assistance Corporation

A Resolution of the Homeless Housing and Assistance Corporation Establishing Guidelines for the Disposition of Property and Approving a Report on the Disposition of Property

WHEREAS, § 45-c of the Private Housing Finance Law ("PHFL") created and established the Homeless Housing and Assistance Corporation ("Corporation"), a public benefit corporation, and authorized it to administer the Homeless Housing and Assistance Program ("HHAP"); and

WHEREAS, § 2896 of the Public Authorities Law ("PAL") requires that the Corporation review and adopt annually, by resolution, comprehensive guidelines for the disposal of property ("Property Disposal Guidelines"), and prepare an annual report regarding property disposed of by the Corporation; and

WHEREAS, staff of the Corporation are employees of the Office of Temporary and Disability Assistance ("OTDA"), and generally utilize equipment provided and owned by OTDA ("Personal Property"); and

WHEREAS, in accordance with a prior resolution of the Members, the Corporation adopted OTDA's policies and procedures with regard to the disposal of Personal Property; and

WHEREAS, staff of the Corporation have prepared the annexed Property Disposal Guidelines ("Guidelines") and report on the disposal of property ("Report"); now, therefore be it

RESOLVED, by the Members of the Corporation, as follows:

Section 1. Members of the Corporation have reviewed and hereby adopt the attached Guidelines and approve the attached Report.

Section 2. The President, Vice President, or other officer of the Corporation designated by either, is hereby authorized and directed to provide a copy of the annexed Guidelines to the Office of the State Comptroller ("OSC") and make the Guidelines available to the public via the internet in accordance with PAL § 2896.

Section 3. The President, Vice President, or other officer of the Corporation designated by either, is hereby authorized and directed to provide a copy of the annexed Report to OSC, the Director of the Budget, the Commissioner of General Services, the Legislature and the Authorities Budget Office, in accordance with § 2896 of PAL.

Section 4. This resolution shall take effect immediately.