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 | ADMINISTRATIVE DIRECTIVE |  
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TRANSMITTAL: 90 ADM-14

TO: Commissioners of  
 Social Services

DIVISION: Income  
 Maintenance

DATE: May 7, 1990

SUBJECT: Employment Search Program Funds: Allocation for the Period  
 April 1, 1990 Through September 30, 1990

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SUGGESTED  
 DISTRIBUTION: Employment Search Program Administrative Staff  
 Employment Coordinators  
 Accounting Staff  
 Staff Development Coordinators

CONTACT  
 PERSON: John Healey, Division of Income Maintenance, Bureau  
 of Employment Programs, at 1-800-342-3715, extension  
 4-9320

ATTACHMENTS: "Employment Search Program Gross Allocation" -  
 (available on-line)

FILING REFERENCES

Previous ADMs/INFs	Releases Cancelled	Dept. Regs.	Soc. Serv. Law & Other Legal Ref.	Manual Ref.	Misc. Ref.
89 ADM-35	89 ADM-35	Part 392 Part 388	131.5 350(b)	<u>Employment Manual Section C-38 to C-42.3 PASB Section XI-O-4-all</u>	

I. PURPOSE

We are informing local districts of the amount of funds available to continue Work Incentive Program (WIN) related services to Aid to Families with Dependent Children (AFDC) recipients under the guidelines of the federal Employment Search (ES) Program for the period April 1, 1990 through September 30, 1990.

II. BACKGROUND

For the six month period prior to the implementation of the Job Opportunities and Basic Skills Training (JOBS) Program, the State Budget for 1990-1991 includes an appropriation of \$4,375,000 to continue WIN-related employment services to the AFDC population. While the authority to operate WIN-Demonstration still exists, the necessary federal WIN funds to adequately maintain this employment effort have not been authorized. New York State has included the ES Program in its Title IV-A State Plan. Having dual authority to operate both the WIN and ES Programs ensures New York State of the highest possible degree of federal financial participation in continuing WIN related services.

III. PROGRAM IMPLICATIONS

The dual operation of the WIN and ES Programs allows the Department to maintain a sufficient amount of funds to support current employment operations. The ES Program permits the Department of Labor staff to continue those activities that are essential to immediate job seeking.

IV. REQUIRED ACTION

All claims for the April 1990 - September 1990 period must be submitted no later than December 31, 1990. These costs should be claimed in accordance with the procedures for claiming ADC-WIN expenditures through the use of Schedules D-3 and G in the RF-2A claiming package.

V. SYSTEMS IMPLICATIONS

None.

VI. ADDITIONAL INFORMATION

The attachment lists the gross allocation amount to cover the period April 1, 1990 to September 30, 1990. The new six month allocation represents gross dollars and includes federal, State and local dollars.

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VII. EFFECTIVE DATE

This Administrative Directive is effective May 1, 1990, retroactive to April 1, 1990, for the program period April 1, 1990 through September 30, 1990.

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Oscar R. Best, Jr.  
Deputy Commissioner  
Division of Income Maintenance

Employment Search Program Gross Allocation

<u>County</u>	4/90 - 9/90 <u>Allocation</u> (gross allocation)
Albany	\$ 113,426
Chemung	\$ 81,018
Erie	\$ 256,018
Monroe	\$ 113,426
Oneida	\$ 68,055
Onondaga	\$ 194,445
Suffolk	\$ 113,426
Westchester	\$ 194,445
New York City	<u>\$2,106,481</u>
Statewide Total	\$3,240,740