



General Information System (GIS) Message

Section 1

Transmittal:	25DC082 Office of Administrative Hearings Transmittal 25-02
Date:	November 21, 2025
To:	OTDA Division of Employment and Income Support Programs, OTDA Division of Audit and Quality Improvement, OTDA Bureau of Training and Staff Development, OTDA Office of Administrative Hearings, and All Social Services Districts
Suggested Distribution:	All Fair Hearings Workers and Investigators
From:	Samuel L. Spitzberg, Associate Deputy Commissioner, Office of Administrative Hearings
Subject:	Demonstration Project – Administrative Disqualification Hearings for Intentional Program Violations
Effective Date:	November 22, 2025
Contact Information:	OAHTransmittals@otda.ny.gov
Attachments:	Attachment 1 - Scheduling Request Form (LDSS-4422)

Section 2

Demonstration Project Overview

In accordance with Social Services Law §§ 36-a and 113 and 18 NYCRR § 300.11, the Office of Temporary and Disability Assistance Office (OTDA) Office of Administrative Hearings (OAH) extends the Administrative Disqualification Hearings (ADH) Demonstration Project originally created by OAH Transmittal 23-03, issued on November 22, 2023, and extended by OAH Transmittal 24-03, issued on November 19, 2024, for an additional year.

The ADH Demonstration Project was implemented to ascertain the viability of streamlining the processing and review of ADHs, the use of secure electronic transmission for request submissions and evidentiary packets, and conducting ADHs in-person, by telephone, video, and other appropriate means of communication.

This demonstration project will evaluate if the above measures improve timeliness, reduce unnecessary travel for hearing participants, increase participation rates, and conserve resources for ADHs.

All Social Services Districts must comply with this demonstration project. All operational provisions of OAH Transmittals 23-03 and 24-03 remain unchanged.

Section 3

Questions about this demonstration project should be directed to: otda.sm.ADH@otda.ny.gov.