



Office of Temporary and Disability Assistance

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General Information System (GIS) Message

Section 1

Transmittal:	25DC083 Upstate and New York City
Date:	November 25, 2025
To:	Subscribers
Suggested Distribution:	Commissioners, SNAP Directors, TA Directors, HEAP Directors, Child Support Directors, Finance Directors, Employment Coordinators, Staff Development Coordinators, Fair Hearing Officers
From:	Valerie Figueroa, Deputy Commissioner, Employment and Income Support Programs
Subject:	No Fee Non-Driver IDs for Certain PA Recipients
Effective Date:	Immediately
Contact Information:	Temporary Assistance Bureau at: (518) 474-9344 or otda.sm.cees.tabureau@otda.ny.gov SNAP Policy Bureau: (518) 473-1469 or SNAPBureau@otda.ny.gov
Attachments:	N/A

Section 2

Background

The purpose of this GIS is to remind social services districts (districts) of a change to New York State Department of Motor Vehicles (DMV) policy regarding certain Public Assistance (PA) and Supplemental Nutrition Assistance Program (SNAP) recipients' eligibility to receive a non-driver identification card (ID) without paying a fee.

Per [20-ADM-07](#), State Vehicle and Traffic Law § 490(3)(a)(iii) was amended effective September 30, 2020, to allow the New York State DMV to issue a non-driver ID to certain PA recipients without having to pay any fee upon submitting the appropriate application to DMV.

The [Non-Driver ID Fees and Refunds](#) section on the NYS DMV website states: "To get a reduced fee or 'No Fee' non-driver ID, you must apply by mail or at a DMV office (sorry, you cannot apply online). You may be eligible for a reduced fee or no fee non-driver ID if you are 62

or older and you receive supplemental security income, or if you are any age and receive public assistance”.

Individuals will need to provide proof that they receive PA, SNAP benefits, or Medical Assistance, such as:

- Client Notice System (CNS) notice that states benefits are “[approved](#)”, “[recertified](#)”, “[changed](#)”, or “[same amount](#)” with the name of the individual applying for a non-driver ID, case number, and effective date.
- [Welfare Management System \(WMS\) Budget Screen](#) printout with the name of the individual applying for a non-driver ID, case number, and effective date. It must be accompanied by a Common Benefit Identification Card (CBIC/Welfare Card) with the name of the individual applying for a non-driver ID.
- NYC only: [Budget Letter](#) with the name of the individual applying for a non-driver ID, case number, and effective date. Clients who reside in NYC may use [ACCESS HRA](#) to print their Budget Letter.
- Outside NYC only: [MyBenefits Budget Sheet](#) with the name of the individual applying for a non-driver ID, case number, and effective date. Budget sheets may be printed from mybenefits.ny.gov.

At a DMV office: Bring *original* proofs.

By mail: Send a *photocopy* of your proofs.

For instructions on obtaining proof of receipt of PA or SNAP benefits, see [GIS 25DC002 Attachment 1](#). These documents can be accessed through myBenefits, ACCESS HRA, or the ACCESS HRA Mobile App.