



New York State Balance of State Continuum of Care

## **67<sup>th</sup> New York State Balance of State CoC Steering Committee Meeting**

January 9, 2025  
9:30am-11:00am

### **Steering Committee Attendees**

Adam Anderson, Cattaraugus  
Jodi Fuller, Cattaraugus  
Crystal Narducci, Clinton  
Commissioner Christine Peters, Clinton  
Commissioner Anne Solar, Fulton  
Randy Viele, Fulton  
Shauna Cone (on behalf of Maureen Petrie), Herkimer  
Allison Jackson, Herkimer  
Janine Robitaille, Montgomery  
Ashley Brody, Putnam  
Piaget Solpiaget, Putnam  
Eileen Kelley (on behalf of Commissioner Servadio), Putnam  
Steve Munford (on behalf of Commissioner Becker), Schoharie  
Christy Houck, Schoharie  
Sarita Green, Sullivan  
Deborah Worden, Sullivan

### **Guests**

Gretchen Crowningshield, Clinton County DSS  
Kelley Gilligan, Catholic Charities of Fulton and Montgomery Counties  
Amanda Haley-Beaudette, ETC  
Fern Hurley, CAPTAIN  
Kathleen Paton, Catholic Charities of Fulton and Montgomery Counties  
Stephanie Schermerhorn, CARES

### **Ex-Officio Members**

Tim Bethea, OTDA  
Linda Camoin, OTDA  
Heather Diamond, OTDA  
Arden Estep, OTDA  
Jason Gallacchi, OTDA  
Jordan Orayfig, OTDA  
Sarah Watson, OTDA

## **Welcome and Introductions**

## **Steering Committee Voting Actions**

### ***December Meeting Minutes***

The December 5<sup>th</sup> Steering Committee minutes were reviewed. A motion to approve was made by Randy Viele and seconded by Ashley Brody. All attendees were in favor, none opposed.

## **2025 Point-in-Time (PIT) Count**

The annual PIT Count will be on January 22<sup>nd</sup>. The service-based count will be conducted from January 23 through January 29. OTDA will hold a PIT Count training on January 17<sup>th</sup>. This is an optional training that will review applicable forms, data and familiarize staff or volunteers with the PIT Count process.

## **Committee/Program Updates**

### ***Lived Experience Advisory Board (LEAB)***

The LEAB created a flyer to advertise membership opportunities which will be available on the OTDA website. A Tenants Rights and Responsibilities training continues to be developed. The LEAB discussed incentives and best practices for compensating LEAB membership.

### ***Regional Racial Justice Advisory Committee (RRJAC)***

The RRJAC is restructuring. Local committee meetings will be convened to look at Coordinated Entry practices relevant to racial disparities. The committee has been working on the RRJAC board matrix and diversity assessment tool to help identify racial composition and other aspects of diversity within board leadership.

### ***Homeless Management Information System (HMIS)***

The Data Committee will meet next on January 23<sup>rd</sup>. System Performance Measure (SPM) cleanup will take place prior to March 2025. A Coordinated Entry and HMIS refresher training will be held on January 14<sup>th</sup>.

### ***SSI/SSDI Outreach, Access, and Recovery (SOAR)***

The SOAR Workgroup met on January 6<sup>th</sup>. The group discussed outcome reporting and topics for future meetings. The next meeting will be held on April 7<sup>th</sup>.

### ***Supportive Services for Veterans Families (SSVF) Funding Opportunity***

The FY26 SSVF funding opportunity is available through the U.S. Department of Veterans Affairs (VA). SSVF provides case management and supportive services to veteran families that are designed to promote housing stability. The FY26 funding opportunity aims to expand programming to non-traditional SSVF grantees. The BoS will coordinate with LPBs to reach out to current SSVF providers and assess if there is opportunity for additional funding for nonprofits.

## **Local Planning Body (LPB) Updates**

### ***Cattaraugus***

Cattaraugus County shared that they are starting to plan for the PIT Count and the warming center is up and running. Connecting Communities in Action (CCA) noted that they will be working with a credit repair cohort, Credit Builders Alliance, towards “positive rent reporting.” This will provide

financial support to consumers and help to build credit without incurring debt through positive credit reporting of on-time rental payments to credit bureaus.

### ***Clinton***

Clinton County hosted a homelessness forum in October to engage with the local community. Continuing these efforts, the county will publish a press release about the upcoming PIT Count to provide the community with more information about homelessness. Clinton County is hoping to have the warming center up and running by the end of January 2025.

### ***Fulton***

Fulton County DSS continues to struggle with lack of inventory in the district but is exploring local options in the community. The district reports 47 households currently being provided Code Blue services with some positive movement accessing permanent housing in the community.

### ***Herkimer***

Herkimer County shared that Catholic Charities recently received Solutions To End Homelessness Program (STEHP) funding and planning to operationalize this grant is underway. There continues to be a lack of affordable housing options.

### ***Montgomery***

Montgomery County shared that the homelessness rate continues to increase. The warming center is up and running and is at roughly 80% occupancy. The county expects occupancy to increase. Training for the PIT Count is underway for staff within the county.

### ***Putnam***

The Putnam County warming center is open for the season. Search for Change received new funding from the New York State Office of Mental Health (OMH) for 15 additional Permanent Supportive Housing (PSH) units. The housing stock is becoming increasingly scarce within the county.

### ***Schoharie***

The warming center remains at capacity. On January 14<sup>th</sup>, a new committee will be traveling to Sergeant Dominick Pitaniello Veteran Housing Facility in Troy to see if this is a concept that can be replicated in Schoharie. The county is working with a developer to address flood plain remediation for the project at the old public safety facility.

### ***Sullivan***

Sullivan County continues to experience a high number of sheltered individuals. Action Toward Independence (ATI's) STEHP grant is finalized and underway. New staff are being hired and trained in SOAR case management. The county is preparing for the PIT Count with internal trainings. The county reports working with a high volume of veterans.

## **Schedule of Upcoming Meetings**

Cattaraugus – January 15

Clinton – January 16

Fulton – January 21

Herkimer – January 27

Montgomery – January 27

Putnam – January 22

Schoharie – January 13

Sullivan – January 28

Steering Committee – February 9

A motion to adjourn was made by Deborah Worden and seconded by Jodi Fuller. All attendees were in favor, none opposed.

Meeting adjourned at 10:40 AM.