

**The New York State Office of Temporary and Disability Assistance**

**Notice of Needs Assessment Public Comment Period  
To Provide for Input on the Development of  
The New York State Plan for the  
2024-2025 Home Energy Assistance Program (HEAP)**

In accordance with the Low-Income Home Energy Assistance Act of 1981, as amended, the State of New York provides for input on the development of the 2024-2025 New York State Plan for the Home Energy Assistance Program. The Office of Community Services (OCS), Administration for Children and Families (ACF), U.S. Department of Health and Human Services (HHS) has proposed significant revisions to the FY 2025 Low Income Home Energy Assistance Program (LIHEAP) Model Plan Application to be effective September 1, 2024. This will include edits or removal of some current Model Plan questions, and the addition of new questions. More information on the proposed LIHEAP Model Plan Application changes can be found in the [Federal Register](#).

Comments to OTDA may be submitted regarding New York State's completion of the proposed new and revised questions and current Model Plan questions that will remain unchanged.

The current 2023-2024 HEAP State Plan may be found online:

<https://otda.ny.gov/programs/heap/stateplan.asp>

**Comments:**

Written, e-mailed, or faxed comments on the development of the 2024-2025 New York State Home Energy Assistance Program State Plan will be accepted through close of business on April 30, 2024. Comments must be received by the Office of Temporary and Disability Assistance no later than 5:00 p.m. on April 30, 2024 in order to be included in the Needs Assessment process.

**Written** comments should be addressed to:

NYS Office of Temporary and Disability Assistance  
HEAP Bureau  
40 North Pearl Street, 11B  
Albany, New York 12243

**E-mailed** comments should be sent to:

[NYSHEAP@otda.ny.gov](mailto:NYSHEAP@otda.ny.gov)

**Faxed** comments should be sent to:

NYS Office of Temporary and Disability Assistance  
HEAP Bureau  
(518) 473-0497

The needs assessment period will conclude with public hearings to submit verbal comment. Four public hearings will be held online via Webex:

- **Tuesday, April 23, 2024**

- **10:00am to 11:00am via WebEx**

To attend the April 23, 2024 10:00am to 11:00am WebEx please use the following link:

<https://meetny.webex.com/meetny/j.php?MTID=m68b3aad5a04ecce77f5defbb338ada37>

To join the April 23, 2024 10:00am to 11:00am WebEx using audio only, please dial (518) 549-0500 and enter the Event number 1616 54 2470

- **5:00pm to 6:00pm via WebEx**

To attend the April 23, 2024 5:00pm to 6:00pm WebEx please use the following link

<https://meetny.webex.com/meetny/j.php?MTID=m58af59650e7d12ce4184a9719bafba8c>

To join the April 23, 2024 5:00pm to 6:00pm WebEx using audio only, please dial (518) 549-0500 and enter the Event number 1615 56 8348

- **Thursday, April 25, 2024**

- **10:00am to 11:00am via WebEx**

To attend the April 25, 2024 10:00am to 11:00am WebEx please use the following link:

<https://meetny.webex.com/meetny/j.php?MTID=me315cc68cb83400d798da71e478c47a3>

To join the April 25, 2024 10:00am to 11:00am WebEx using audio only, please dial (518) 549-0500 and enter the Event number 1618 16 0833

- **5:00pm to 6:00pm via WebEx**

To attend the April 25, 2024 5:00pm to 6:00pm WebEx please use the following link:

<https://meetny.webex.com/meetny/j.php?MTID=m58356054f6ef54866dd1981c98170104>

To join the April 25, 2024 5:00pm to 6:00pm WebEx using audio only, please dial (518) 549-0500 and enter the Event number 1617 46 1346

Individuals and organizations wishing to present their views must limit their testimony to five minutes and may submit a written copy of their statement. Additional time may be allotted after all participants have had a chance to provide oral comments. Any comments exceeding five minutes may also be submitted by mail, email, or fax.